



PUBLIC MEETING: Port Commission Meeting

DATE: Tuesday, **April 15, 2025, 6:00 PM**

LOCATION: Cascade Locks City Hall 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

AGENDA

- 1) Commission meeting called to order
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Modifications, Additions and Changes to the Agenda
- 2) Consent Agenda (**Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any items from the Consent Agenda for individual discussion)
 - a. Approval of minutes for Commission Meeting from March 18, 2025 – **Page 3**
 - b. Ratification of bills in the amount of \$254,386.15 – **Page 6**
 - c. Approval of payroll for March 19, 2025 in the amount of \$31,964.80 and for April 4, 2025 in the amount of \$35,329.35
- 3) Public Comment (Speakers may be limited the three (3) minutes)
- 4) Special Presentations and Reports by Outside Resources, Staff, and Government Officials
 - a. Bridge of the Gods Update – David McCurry
- 5) Commissioner Comments and Sub-Committee Reports
- 6) Executive Director Report
- 7) Business Action Items
 - a. Consider Resolution 2025-3 A Resolution Adopting the District of Port of Cascade Locks Representation in the Updates to the Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan – **Page 12**
- 8) Adjournment

IMPORTANT DATES

Thursday, April 17, 2025

Bridge Centennial Celebration Meeting

Tuesday, April 22, 2025

Port Budget Meeting

Tuesday, April 29, 2025

Port Budget Meeting

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PUBLIC MEETING: Port Commission Meeting

DATE: Tuesday, **March 18, 2025, 6:00 PM**

LOCATION: Cascade Locks City Hall 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

MINUTES

Video Location: <https://youtu.be/u4jh8mpWY94>

- 1) Commission meeting called to order at
 - a. Roll Call
 - i. President Lorang
 - ii. Vice-President Klute (via Zoom)
 - iii. Commissioner Nance (via Zoom)
 - iv. Commissioner Peterson
 - v. Commissioner Dodd
 - vi. Members of the Staff and Other Support – Executive Director Jeremiah Blue; Deputy Executive Director Genevieve Scholl; Administrative Specialist Keriane Stocker; Operations Manager Parker Nelson; David McCurry, Parsons, Inc (via Zoom); Darrin Eckman, Tenneson Engineering / AKS Engineering
 - vii. Members of the Public – Micaela Keller of Cascade Locks; Shawna Sobaski of Stevenson; via Zoom – Denise Emmerling-Baker, Flora Gibson; Brenda Wood; Pam T; the alias Rachel’s iPhone
 - b. Modifications, Additions, and Changes to the Agenda
- 2) Consent Agenda (***)Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any items from the Consent Agenda for individual discussion)
 - a. Approval of minutes for Commission Meeting from January 21, 2025 and February 18, 2025 and Annual Planning Session on February 12, 2025
 - b. Ratification of bills in the amount of \$281,066.26
 - c. Approval of payroll for February 19, 2025 in the amount of \$32,628.72 and March 4, 2025 in the amount of \$32,287.42

MOTION:

To approve as stated

MOVE:

Rob Peterson

SECOND:

Carrie Klute

VOTE:

Aye: Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd

VIDEO TIMESTAMP:

00:01:38

- 3) Public Comment
 - a. Micaela Keller of Cascade Locks requested support for the Hood River County School District (“HRCSD”), highlighting a budget shortfall and potential job cuts, which could impact the local school significantly. C. Nance expressed concern about the potential negative impact of blended classrooms on the school and the community.
- 4) Special Presentations and Reports by Outside Resources, Staff, and Government Officials
 - a. Bridge of the Gods Update – David McCurry
- 5) Commissioner Comments and Sub-Committee Reports

- a. C Nance followed up on Community Member Keller’s concern with the school district’s budget cuts. ED Blue requested clarification on the stance of the Commission. The Commission gave a general consensus to support funding for the HRSCD budget.

6) Executive Director Report

7) Business Action Items

ED Blue requested to move Item 7c) to the top of the Business Action Items.

- c. Appoint Budget Officer for FY 2025-26

MOTION: To appoint Matt Apken of Merina+Co as the Budget Officer for the Port of Cascade Locks for the Fiscal Year 2025-2026

MOVE: Rob Peterson

SECOND: Albert Nance

DISCUSSION: ED Blue reported that since 2023, Matt Apken from Merina+Co has been contracted by the Port to provide financial oversight, ensure compliance and accurate accounting, and manage the initial budget preparation. Staff is recommended that Apken be appointed as the Budget Officer for the upcoming fiscal year.

VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd

VIDEO TIMESTAMP: **01:07:27**

- a. Consider Port Economic Development Grant Applications

MOTION: To approve all four (4) grant applications as shown in the meeting, tonight.

MOVE: Rob Peterson

SECOND: Ted Dodd

DISCUSSION: ED Blue reminded the Commissioners about the established scoring-based procedure for funding decisions, emphasizing that those scores and summaries will guide their choices, despite potential questions or input beyond those materials. To expedite the process, C Dodd proposed a single vote to approve all applicants, noting that MCEDD has provided the scoring for each applicant and the Commission has had time to review them. C Nance expressed concern that approving all four (4) current funding requests would deplete available funds, potentially disadvantaging future, equally worthwhile applicants, and suggested that next year, the process could be funded in batches and incorporate a question about community involvement in the application process.

VOTE: **Aye:** Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd

VIDEO TIMESTAMP: **01:24:40**

- b. Consider Resolution 2025-2 Authorizing Non-Revenue Bridge Passage for Cowlitz Indian Tribe

MOTION: To move to approve Resolution 2025-2 Authorizing Non-Revenue Bridge Passage for the Cowlitz Indian Tribe (by title only)

MOVE: Albert Nance

SECOND: Ted Dodd

DISCUSSION: On February 12, 2025, the Port Commission directed staff to

create a resolution to waive tolls for Cowlitz Indian Tribe members. This resolution is now prepared and awaiting the Commission's approval.

VOTE:

Aye: Brad Lorang, Carrie Klute, Albert Nance, Rob Peterson, and Ted Dodd

VIDEO TIMESTAMP: 01:27:55

- 8) Executive Session under ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions. Final actions or decisions on these matters will be made during the Regular Session
 - a. Recess from Regular Session, into Executive Session at 7:36 PM
 - C. Nance left the meeting at 8:03 PM
 - b. Recess out of Executive Session, into Regular Session at 8:35 PM
- 9) Adjournment 8:35 PM

Port of Cascade Locks

Port Commission President
Brad Lorang

Port Commission Secretary
Albert Nance

Date Approved
Prepared by Keriane Stocker

**Port of Cascade Locks
Check Detail
March 19 through April 8, 2025**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	ACH	04/08/2025	Moda Health	1110 · Columbia Bank	
Bill	ACH	04/08/2025		7005 · Payroll Taxes & EE Benefits	<u>-341.64</u>
Bill Pmt -Check	59604	03/20/2025	Amazon Capital Services	1110 · Columbia Bank	
Bill	Invoice 1QT3XGPLY4DV	03/20/2025		7020 · Office Expenses	<u>-110.76</u>
Bill Pmt -Check	59605	03/20/2025	Jeremiah Blue	1110 · Columbia Bank	
Bill	March 2025 Exp	03/20/2025		7080 · Travel and Meetings	<u>-425.29</u>
Bill Pmt -Check	59606	04/01/2025	Alfonso Barron	1110 · Columbia Bank	
Bill	March 2025 Exp	04/01/2025		7050 · Utilities and Communication	<u>-100.00</u>
Bill Pmt -Check	59607	04/01/2025	Century Link	1110 · Columbia Bank	
Bill	313704478	03/31/2025		7050 · Utilities and Communication	<u>-98.79</u>
Bill Pmt -Check	59608	04/01/2025	City - Cascade Locks	1110 · Columbia Bank	
Bill	March 2025 Utility	04/01/2025		7050 · Utilities and Communication	<u>-10,182.50</u>
Bill Pmt -Check	59609	04/01/2025	Coburn Electric	1110 · Columbia Bank	
Bill	Invoice QO25027	03/31/2025		7060 · Contracted Services	<u>-38,235.17</u>
Bill Pmt -Check	59610	04/01/2025	Columbia Ace Hardware	1110 · Columbia Bank	
Bill	Account 471	04/01/2025		7040 · Repairs & Maintenance	<u>-704.07</u>
Bill Pmt -Check	59611	04/01/2025	FNBO 1	1110 · Columbia Bank	
Bill	04/16/2025	03/31/2025		7050 · Utilities and Communication	<u>-391.88</u>
Bill Pmt -Check	59612	04/01/2025	FNBO 3	1110 · Columbia Bank	
Bill	4069	04/16/2025		7035 · Dues & Subscriptions	-543.71
				7080 · Travel and Meetings	-922.18
				7020 · Office Expenses	<u>-292.00</u>
Bill Pmt -Check	59613	04/01/2025	FNBO 4	1110 · Columbia Bank	

**Port of Cascade Locks
Check Detail
March 19 through April 8, 2025**

Bill	1308	04/16/2025		7065 · Licenses & Fees	-399.00
				7065 · Licenses & Fees	<u>-334.00</u>
Bill Pmt -Check	59614	04/01/2025	FNBO 5	1110 · Columbia Bank	
Bill	6728	04/16/2025		7040 · Repairs & Maintenance	<u>-273.70</u>
Bill Pmt -Check	59615	04/01/2025	FNBO 6	1110 · Columbia Bank	
Bill	4687	04/16/2025		7045 · Supplies and Small Tools	-410.25
				7055 · Professional Services	-150.00
				7035 · Dues & Subscriptions	<u>-225.00</u>
Bill Pmt -Check	59616	04/01/2025	FNBO 7	1110 · Columbia Bank	
Bill	1533	04/16/2025		7080 · Travel and Meetings	-400.00
				7020 · Office Expenses	-247.95
				7055 · Professional Services	-700.00
				7032 · Merchant Fees	<u>-39.00</u>
Bill Pmt -Check	59617	04/01/2025	Genevieve Scholl.	1110 · Columbia Bank	
Bill	March 2025 Exp	04/01/2025		7050 · Utilities and Communication	<u>-100.00</u>
Bill Pmt -Check	59618	04/01/2025	Jeanetta Blue	1110 · Columbia Bank	
Bill	Mar 2025 Exp.	04/01/2025		7050 · Utilities and Communication	<u>-100.00</u>
Bill Pmt -Check	59619	04/01/2025	Joanne Wallace	1110 · Columbia Bank	
Bill	Mar 25 Exp	03/31/2025		7050 · Utilities and Communication	-100.00
				7080 · Travel and Meetings	<u>-64.56</u>
Bill Pmt -Check	59620	04/01/2025	John Blackwell	1110 · Columbia Bank	
Bill	March 2025 Exp	04/01/2025		7050 · Utilities and Communication	<u>-100.00</u>
Bill Pmt -Check	59621	04/01/2025	Keriane Stocker	1110 · Columbia Bank	
Bill	Mar 2025 Exp	04/16/2025		7050 · Utilities and Communication	-100.00
				7080 · Travel and Meetings	<u>-58.80</u>
Bill Pmt -Check	59622	04/01/2025	NAPA Gorge Auto Parts	1110 · Columbia Bank	
Bill	Account 7252	04/01/2025		7040 · Repairs & Maintenance	<u>-597.37</u>

**Port of Cascade Locks
Check Detail
March 19 through April 8, 2025**

Bill Pmt -Check	59623	04/01/2025	Parker Nelson	1110 · Columbia Bank	
Bill	Mar 2025 Exp	04/01/2025		7050 · Utilities and Communication	-100.00
				7045 · Supplies and Small Tools	<u>-200.00</u>
Bill Pmt -Check	59624	04/01/2025	Print It	1110 · Columbia Bank	
Bill	Order 205525	03/31/2025		7020 · Office Expenses	<u>-261.00</u>
Bill Pmt -Check	59625	04/01/2025	Special Districts Insurance Services	1110 · Columbia Bank	
Bill	03-0016768	04/01/2025		7010 · Insurance	<u>-10,827.63</u>
Bill Pmt -Check	59626	04/01/2025	Streamline Software, Inc	1110 · Columbia Bank	
Bill	AA1B3215-0006	04/01/2025		7030 · IT & Monitoring	<u>-395.00</u>
Bill Pmt -Check	59627	04/01/2025	Suttell & Hammer, P.S.	1110 · Columbia Bank	
Bill	No. 22CV22977	04/01/2025		20500 · Garnishments & Contributions	<u>-241.95</u>
Bill Pmt -Check	59628	04/01/2025	Tenneson Engineering	1110 · Columbia Bank	
Bill	106555-10	04/01/2025		7060 · Contracted Services	-262.50
Bill	10587-11	04/01/2025	83-LGGP BOG Restromms	7060 · Contracted Services	<u>-1,400.00</u>
Bill Pmt -Check	59629	04/03/2025	Business Oregon	1110 · Columbia Bank	
Bill	525194	04/02/2025		5606 · IFA - Herman Creek Flex Bldg	-42,172.62
Bill	X20004	04/02/2025		5608 · BP Lot3 (pFriem)	<u>-108,857.98</u>
Bill Pmt -Check	59630	04/03/2025	Michael-Alan Mechanical Inc	1110 · Columbia Bank	
Bill	Job # 1561	04/02/2025		2210-1 · Lot 3 (pFriem)	<u>-4,619.00</u>
Bill Pmt -Check	59631	04/03/2025	Neal Creek Sanitation LLC	1110 · Columbia Bank	
Bill	Invoice 13382	04/02/2025		7060 · Contracted Services	<u>-104.00</u>
Bill Pmt -Check	59632	04/03/2025	RADCOMP Technologies	1110 · Columbia Bank	
Bill	Invoice MSP-106380	04/02/2025		7030 · IT & Monitoring	<u>-4,027.13</u>
Bill Pmt -Check	59633	04/03/2025	SHE FIRE	1110 · Columbia Bank	
Bill	108	04/02/2025		7055 · Professional Services	<u>-868.00</u>

**Port of Cascade Locks
Check Detail
March 19 through April 8, 2025**

Bill Pmt -Check	59634	04/03/2025	City - Cascade Locks	1110 · Columbia Bank	
Bill	3015360.00	04/03/2025		7050 · Utilities and Communication	<u>-2,883.19</u>
Check	59635	04/03/2025	Stumptown NetworkingLLC	1110 · Columbia Bank	
Credit Memo	010328	03/24/2025		5140 · Deposits Payable	<u>-4,850.00</u>
Bill Pmt -Check	59636	04/08/2025	Amazon Capital Services	1110 · Columbia Bank	
Bill	Invoice 1YJW-VWG7-V6	04/08/2025		7020 · Office Expenses	-110.76
				7020 · Office Expenses	<u>-900.77</u>
Bill Pmt -Check	59637	04/08/2025	Elyzabeth Nagode	1110 · Columbia Bank	
Bill	March 2025	04/08/2025		7060 · Contracted Services	<u>-733.33</u>
Bill Pmt -Check	59638	04/08/2025	Hood River Garbage Service Inc	1110 · Columbia Bank	
Bill	15025832S045	04/08/2025		7050 · Utilities and Communication	<u>-730.21</u>
Bill Pmt -Check	59639	04/08/2025	Oregon Department of Transportation	1110 · Columbia Bank	
Bill	ME133710	04/08/2025		7045 · Supplies and Small Tools	<u>-352.64</u>
Bill Pmt -Check	59640	04/08/2025	Ricoh USA, Inc.	1110 · Columbia Bank	
Bill	Invoice 109085808	04/08/2025		7060 · Contracted Services	<u>-304.93</u>
Bill Pmt -Check	59641	04/08/2025	The Port of Hood River	1110 · Columbia Bank	
Bill	Invoice #INV0247	04/08/2025		7060 · Contracted Services	<u>-7,634.38</u>
Bill Pmt -Check	59642	04/08/2025	United States Treasury	1110 · Columbia Bank	
Bill	Notice CP128	04/08/2025		7005 · Payroll Taxes & EE Benefits	<u>-775.51</u>
Bill Pmt -Check	59643	04/08/2025	US Coast Guard	1110 · Columbia Bank	
Bill	CG-1280	04/08/2025		7065 · Licenses & Fees	<u>-26.00</u>
Bill Pmt -Check	59644	04/08/2025	Western Display Fireworks	1110 · Columbia Bank	
Bill	Invoice 25-7621	04/08/2025		6090 · Donations	<u>-4,000.00</u>

Port of Cascade Locks
Check Detail
March 19 through April 8, 2025

TOTAL

-254,386.15

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PORT COMMISSION REPORT

TO: PORT COMMISSION

FROM: GENEVIEVE SCHOLL, DEPUTY EXECUTIVE DIRECTOR

SUBJECT: HOOD RIVER COUNTY NATURAL HAZARDS MITIGATION PLAN

DATE: APRIL 15, 2025

Introduction:

During their March meeting, the Hood River County Board of Commissioners approved the draft update to the County's Natural Hazards Mitigation Plan, as required by FEMA and Oregon Emergency Management. FEMA has approved the draft plan for approval by each of the local jurisdictions, including the Port of Cascade Locks. The attached Resolution represents the Port's approval of the draft plan.

The draft plan, and the Port-specific Addendum, are available for review online at: <https://hoodriversheriff.com/what-we-do/emergency-management> .

Guided by Hood River County Emergency Management Department, work on the NHMP and CWPP was funded by FEMA grants, and The University of Oregon Partnership for Disaster Resilience prepared plans. The updated NHMP is a collaboration between Hood River County and the cities of Cascade Locks and Hood River, as well as the Port of Cascade Locks, Port of Hood River, Hood River County Library District, Hood River County School District, and the West Side Rural Fire Protection District. All local fire agencies, the Department of Forestry, OSFM, and USFS also participated in the updated CWPP.

Staff recommends approval of the Resolution.

RECOMMENDATION: Approve Resolution 2025-3 Adopting the District of Port of Cascade Locks Representation in the Updates to the Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan.

**THE PORT OF CASCADE LOCKS
BOARD OF PORT COMMISSIONERS
CASCADE LOCKS, OREGON
RESOLUTION 2025-3**

**A RESOLUTION ADOPTING THE DISTRICT OF PORT OF CASCADE LOCKS
REPRESENTATION IN THE UPDATES TO THE HOOD RIVER COUNTY MULTI-
JURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN**

WHEREAS, the Port District of the Port of Cascade Locks recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

WHEREAS, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Port District of the Port of Cascade Locks has fully participated in the FEMA prescribed mitigation planning process to prepare the Hood River County, Multi-Jurisdictional Natural Hazards Mitigation Plan, which has established a comprehensive, coordinated planning process to eliminate or minimize these vulnerabilities; and

WHEREAS, the Port District of the Port of Cascade Locks has identified natural hazard risks and prioritized a number of proposed actions and programs needed to mitigate the vulnerabilities of the Port District of the Port of Cascade Locks to the impacts of future disasters within the Hood River County, Multi-Jurisdictional Natural Hazards Mitigation Plan; and

WHEREAS, these proposed projects and programs have been incorporated into the Hood River County, Multi-Jurisdictional Natural Hazards Mitigation Plan that has been prepared and promulgated for consideration and implementation by the participating cities and special districts of Hood River County; and

WHEREAS, the Oregon Department of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the Hood River County, Multi-Jurisdictional Natural Hazards Mitigation Plan and pre-approved it contingent upon this official adoption of the participating governments and entities;

WHEREAS, the Natural Hazards Mitigation Plan is in an on-going cycle of development and revision to improve it's effectiveness; and

WHEREAS, Port District of the Port of Cascade Locks adopts the Natural Hazards Mitigation Plan and directs the Executive Director to develop, approve, and implement the mitigation strategies and any administrative changes to the Natural Hazards Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Port District of the Port of Cascade Locks adopts the Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, that the Port District of the Port of Cascade Locks will submit this Adoption Resolution to the Oregon Department of Emergency Management and Federal Emergency Management Agency, Region X officials to enable final approval of the Hood River County Multi-Jurisdictional Natural Hazards Mitigation Plan.

The above Resolution statements were approved and declared adopted on this 15 day of April 2025.

BY: _____
Brad Lorang, President

BY: _____
Albert Nance, Secretary