

Special Port of Cascade Locks Work Session on Tolls

The Port of Cascade Locks Commission Special Session on Tolls was held May 2, 2016 at the Community Center at House 3, Cascade Locks, OR 97014.

1) Meeting called to order

- **Pledge of Allegiance:** Commission President Groves called the meeting to order at 6:00 pm.
- **Roll Call:** Port Commissioners Groves, Caldwell, Lipps were Lorang present. Commissioner Stipan arrived at 6:05pm.

Others present were: GM Koch, Marketing and Development Manager Holly Howell, M&C Todd Mohr, Port Toll Consultant Pat Albaugh, Accounting Specialist Melissa Warren, Toll Supervisor Jean Pearson, Secretary Sally Moore, Kathy Tittle and Margie Curtis.

GM Koch asked to add a letter from Gyda Haight asking to be appointed to the Budget Committee and to add Public Comment. He also asked to add a letter from the Portland Spirit; to be discussed. CP Groves stated he would like to make the Public Comment formal. This became Item number 4.

GM Koch stated that the normal procedure would be to interview Gyda Haight. CP Groves stated Gyda has served on the Commission and he has no problem with Gyda serving on the Budget Committee. Commissioner Lipps stated he agreed.

COMMISSIONER LIPPS MADE A MOTION TO APPOINT GYDA HAIGHT TO THE BUDGET COMMITTEE. SECONDED BY COMMISSIONER CALDWELL. The motion was unanimous. 5-0.

GM Koch presented the letter from the Portland Spirit and stated they donated \$2500 for the fireworks display. The Portland Spirit asked to exercise their extension and reiterated the strong and positive relationship that has developed between the Port and Spirit. He asked Port Attorney, Tommy Brooks to look the letter and draft a letter of response. It will then come back to the full Commission.

- ### 2) Review and discussion of toll increases as recommended by the Toll sub-committee
- The sub-committee Melissa, Pat, Joeinne and Jess have met several times to discuss the various options and comparisons (Exhibit 1). They reported back to the full Commission with recommendations and various options and possibilities. After a lengthy discussion, the following decisions were made to put into a motion. Pat Albaugh will continue to look at different credit card options available. The new credit cards have a chip in them and this time the Port does not have the capability to take chip cards. Commissioner Lipps stated there are many options available. The Port will create a low income toll rate based on possibly using a form from the City of Cascade Locks and Skamania County, by utilizing their low-income validation program. The Port will place safety flashing signs on the Bridge in 2016-17. The Port will create a florescent green decal that will be distributed to counties in the NSA, including Hood River, Skamania, Klickitat, Wasco counties, Warrendale and

Dodson. This decal will identify locals and they will only pay \$1.00. The signage presently at the Bridge will be eliminated and new signage stating "Toll Booth Ahead" will be ordered and installed on the Bridge. Pedestrians and bicyclists will have a one way \$1.00 toll charge going into Washington as part of the Pacific Crest Trail. The new tolls will become effective July 1, 2016.

3) Public Comment: None

4) Develop final toll policy decisions:

COMMISSIONER STIPAN MADE A MOTION TO ADOPT THE CHANGES AS STATED. SECONDED BY LORANG. The motion was unanimous. 5-0.

GM Koch stated this would be adopted by a formal Resolution on May 5, 2016 at the Port Commission meeting.

Kathy Tittle asked if the speed on the Bridge is being monitored by radar. GM Koch stated arrangements have been made to randomly monitor the speed on the Bridge and this will be on the new signage as well.

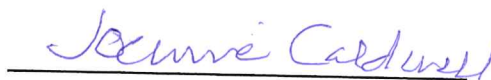
The May 5 2016 agenda has been sent out to all Commissioners.

5) Adjournment:

COMMISSIONER CALDWELL MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER LORANG. The motion was unanimous. 5-0. The meeting adjourned at 7:55pm.

Port of Cascade Locks:

Attest:



Jess Groves, President
Port Commission

Joeinne Caldwell
Port Commission Secretary

DATE APPROVED:

6/16/16

Prepared by: Sally Moore