

Port of Cascade Locks

The Port of Cascade Locks Commission Regular Meeting was held Saturday May 2, 2020 at the Marine Park Pavilion in Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:03pm.
 - **Roll Call:** Commissioners Groves, Bump, Lorang, and Stipan were present. Commissioner Caldwell arrived at 4:40pm.
CP Groves stated that the Port is working on a plan to reopen the City and Port following the Governors Orders. He stated the plan should be complete by tomorrow. A "Be Safe" banner will be placed on the bridge to announce to all citizens that Cascade Locks is trying to enforce all COVID 19 requirements for reopening. CP Groves stated that ODOT will start on the crosswalks on Monday.
Others Present: GM Olga Kaganova, Economic Development & Property Manager Don Mann (via Phone), Secretary Sally Moore, Butch Miller, Rob Peterson, Shelley James, Julie Armstrong, and Terry Zwanziger.
 - **Modification, Additions & changes to the agenda: None**
Declarations of potential conflicts of interest: Commissioner Caldwell declared a potential conflict of interest on Item 6b.

2) **Public Comment (Speakers may be limited to three (3) minutes: None**

3) Presentations and Reports

- a. **General Manager Report** – GM Kaganova thanked the Commission for their time and initiative. GM Kaganova recommended that due to the COVID 19 virus, the Port restructure their budget priorities made at the annual Port/Staff work session in November. The Bridge of the Gods will remain the number one priority as it is the greatest revenue stream and needs to be preserved. The aviation project is on hold due according to the Aviation Dept. CP Groves stated the Breezeby toll rates will not increase, and encouraged locals to get the transponder. Since the November work planning session, the Port priorities have changed due to the Coronavirus. The priorities were discussed and rearranged. The Bridge of the Gods is still the number one priority. The COVID response is now number two. The plan is to how to strategically reopen Cascade Locks in a safe manner with proper PPE. The Port will continue to perform critical maintenance such as working on the parking lot on Moody Road, build the essential structure of the Emergency Road, and continue to work on building a 40,000 square foot building for the Renewal Workshop. The Port will continue to look at some Community Support such as the Museum and the Energy Council. The Port will look for new revenue generating streams, such as parking fees in Marine Park. The Commission is looking at a plan for a two month budget and then in September, go with a supplemental budget. The American Cruise ship will make some stops at the Park this summer.

4) Commission and Sub-Committee Reports –

5) Consent Agenda**

6) Business Action Items

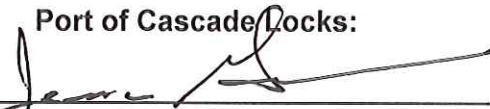
- a. **Action to approve the use of contingency for government relations in the amount not to exceed \$17,000**
- b. **Action to approve Policy for rehire after layoff**

COMMISSIONER LORANG MADE A MOTION TO APPROVE THE POLICY PENDING REVIEW BY THE PORT ATTORNEY AND TO ALLOW THE PORT TO REAPPROVE THE SICK HOURS TO REINSTATED EMPLOYEES AND TO ALLOW THE PORT PRESIDENT TO MAKE REVISIONS TO THE POLICY. SECONDED BY COMMISSIONER BUMP. The Motion was unanimous. 5-0.

THE COMMISSION RECESSED OUT OF REGULAR SESSION AT 8:04PM.

- 7) Executive Session - None
- 8) Any action as a result of Executive Session – None
- 9) Adjournment: The meeting adjourned at 9:49PM.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joenne Caldwell Sec. Treasurer
Port Commission

DATE APPROVED: 5-21-2020
Prepared by: Sally Moore